

New EP Suspension of MC Interchange Privileges Process & Other UIIA Revisions

New Process for Handling EP Suspension of MC Interchange Privileges

- Effective January 20, 2020, the Intermodal Interchange Executive Committee (IIEC) approved modifications to the following sections of the UIIA:
 - **Section C.2. Premise Access**
 - **Section G.14. Notices**
- The revisions to the above sections establishes a new process for handling an EP's suspension of a Motor Carrier's interchange privileges under the UIIA.
- All notification of suspension of interchange privileges will be required to be handled through the IANA via the UIIA application.

- **Section C.2**

*“Nothing in this Agreement shall preclude Provider or Facility Operator from refusing access to a Motor Carrier for good cause shown. Provider or Facility Operator shall exercise this right in good faith, providing to Motor Carrier a ~~written statement of the reason for its action.~~ **advance Notice of pending suspension of interchange privileges via e-mail through IANA. Except for a violation of Section G.11, such advance Notice shall be furnished to the Motor Carrier no less than three (3) business days prior to the suspension becoming effective and shall include the reason for the action and the Provider’s contact information necessary for the Motor Carrier to resolve the issue.** ~~by registered mail, e-mail or confirmed facsimile no less than three (3) business days prior to the suspension.~~”*

- **New Section C.3.**

*“**Notice of reinstatement of interchange privileges shall be submitted by the Provider to the Motor Carrier via e-mail through IANA.**”*

- **Section G.14.c.**

*“In the event it becomes necessary for the Provider to suspend a Motor Carrier's interchange privileges for non-payment of outstanding invoices, Provider shall notify Motor Carrier, via ~~confirmed facsimile~~, e-mail **through IANA** ~~or letter~~, no less than three (3) business days prior to suspension, that unless the outstanding issue is resolved, suspension of interchange privileges may occur. The final notification shall include contact information necessary for the Motor Carrier to resolve the outstanding issue.”*

- **New Section G.14.c.(1):**

“Notice of reinstatement of interchange privileges shall be submitted by the Provider to the Motor Carrier via e-mail through IANA.”

New MC Suspension Process

- EP logs into their UIIA Account and searches for the MC company they wish to suspend.
- EP clicks on the MC Cancel box. The UIIA system will automatically populate the suspension date in the record, which will be three full business days from the date of submission. EP can overwrite this date with a later date should they wish to do so.
- EP will also enter the reason for the suspension in the REMARK Field.
- In addition, a new EP email field has been added to this screen where the EP representative entering the suspension information will add their e-mail address.
- Notification of the pending suspension will be sent to the MC and the EP will be copied on the email. A reminder notification will be sent each prior to the suspension occurring hopefully allowing the parties to resolve the issue prior to the suspension becoming effective.
- If EP does not reinstate the account prior to the suspension date, the suspension will take place at 12:01 a.m. on the fourth business day from the suspension date.
- Both EP and MC will be notified that the account has been suspended.

New MC Suspension Entry Screen

EP/MC Specific Details	
Known As Code <input type="text"/>	EP Member Yes <input type="text"/>
House Trucker <input type="checkbox"/>	EP Private <input type="checkbox"/>
Cancel MC <input checked="" type="checkbox"/>	Override Used? N
Cancellation Effective Date <input type="text" value="01/06/2020"/>	Remarks/Reason for Cancellation <input type="text" value="12/20/19 - suspended for per djem - contact D. Sasko - debbie@uiia.org"/>
	EP Suspension Notif. Email <input type="text" value="debbie.sasko@uiia.org"/>

**Click on CANCEL MC –
Suspension Date is populated
based on three business days
from the date entered**

**Add reason for suspension in the
REMARK field and then enter the email
address of the EP representative entering
the suspension and then click on SAVE**

New MC Reinstatement Entry Screen

EP/MC Specific Details	
Known As Code <input type="text"/>	EP Member Yes <input type="text"/>
House Trucker <input type="checkbox"/>	EP Private <input type="checkbox"/>
Cancel MC <input checked="" type="checkbox"/>	Override Used? N
Cancellation Effective Date <input type="text" value="01/06/2020"/>	Remarks/Reason for Cancellation 12/20/19 - suspended for per diam - contact D. Sasko - debbie@uiia.org
	EP Suspension Notif. Email <input type="text" value="debbie.sasko@uiia.org"/>

Remove the check from the MC CANCEL box. Suspension date will be automatically removed.

Modify the REMARK field to state the account has been reinstated and then click on SAVE.

MC Homepage Alert for Pending/Active Suspensions

UIIA Membership Status: CANCELLED 

SCAC Code: SYKO

Next Bill Date: 08/01/2017

Number Of Approved EPs: 0

Insurance Agent Code: DILIKG

[Pending and/or Current EP Suspensions](#)

[Reason For UIIA Cancellation](#)

New Pending/Actual Suspension Flag on the Motor Carrier homepage – MC can click on the link to see which EPs have suspended their interchange privileges

UIIA EP - Pending And In place Suspensions

EP Company Name	SCAC Code	Suspension Date	Status
Zim Amer Integrated Shipping Services Co. LLC	ZIMU	05/19/2014	SUSPENDED
China Shipping Container Line	CHNJ	06/30/2016	SUSPENDED
MOL (America), Inc.	MOLU	03/31/2017	SUSPENDED

Non-compliance with Section G.11. – Immediate Suspension Allowed

- EPs may suspend a MC's interchange privileges without notice if the MC is in violation of Section G.11. of the UIIA.
- EP will need to provide evidence of the MC's non-compliance with Section G.11. in order to affect the immediate suspension of a MC's interchange privileges.
- EP will send an e-mail to the UIIA office at uiia@intermodal.org and request the immediate suspension and provide the supporting documentation of non-compliance of G.11.
- IANA staff will then enter the suspension in the UIIA system and override the three-business day notice requirement so that the suspension takes place immediately.

New Notifications Generated for Suspensions/Reinstatements

- **Initial Notice of Suspension Notice**
- **Daily Reminder Suspension Notices**
- **Extension of Suspension Notice** – if the EP has entered a suspension date and then decides they wish to extend the suspension to a later date, they can modify the suspension date, but the three business days notice requirement starts over. A new notification will be sent to the MC advising of the new suspension date.
- **Immediate Suspension Notification**
- **Reinstatement Notice**

Notification of Outstanding Interchanged Equipment

- **Section E.1.f. – Establishes a requirement for UIIA EPs to notify Motor Carriers of equipment that is shown as outstanding under their SCAC Code on the EP’s books.**
- **Recently moved from Section E.2. Lost/Stolen/Destroyed Equipment to Section E.1. Equipment Use**
- **EPs have the ability to use tool through UIIA application to upload file of outstanding interchanged equipment by MC SCAC.**
- **UIIA batch job then disseminates this information via e-mail to the individual MC companies via e-mail with Excel attachment.**
- **All inquiries should be directed to the EP not to the email address notice is sent from system@letters.uiia.org.**

Notification of Outstanding Interchanged Equipment

- Important that UIIA Motor Carriers keep their UIIA contact information up-to-date, including their e-mail address.
- Make sure your mail server is setup to accept mail from the UIIA domain and IP address shown below:
 - Domain – system@letters.uiia.org
 - IP Address - 167.89.93.122
- All UIIA notifications will come from this domain.
- The domain system@letters.uiia.org is not monitored so please do not send email or respond to this email address.